

TUNBURY PRIMARY SCHOOL

Tunbury Avenue, Walderslade, Chatham, Kent ME5 9HY
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www.tunbury.kent.sch.uk

Head Teacher Miss E. McIntosh B.A. Ed. Hons FCOT NPQH FCoIT

1st March 2018

Dear Parents/Carers

Parent Consultation Evening – Spring 2018

On **Thursday 22nd March 2018** and **Wednesday 28th March 2018** there will be an opportunity for you to meet your child's class teacher for a 10 minute confidential interview. This time will provide an opportunity for you to give and receive information about your child, find out how they are progressing in their class and how you can continue to support your child this year. As you will be aware, at Tunbury we believe that education is a partnership between you as parents and the school and as such, children are encouraged to attend the interviews alongside their parents.

Please complete the attached form and return it to the class teacher by **Monday 12th March 2018**. You will receive confirmation of your appointment time by **Friday 16th March 2018**. Every effort will be made to give you one of the times requested. We do have to keep strictly to time in order to fit everyone in. Please allow 10 minutes **after** your appointment in order to have time to look through your child's books. Appointments will be held in the classrooms. Miss McIntosh, Miss Nuttall and Mrs Smith will be available in the main hall if you wish to speak to them.

PLEASE COMPLETE AND RETURN TO YOUR CHILD'S TEACHER:

Child's Name: Class:

I would like to meet my child's class teacher.

I also have children in the following classes:

Name: Class:

..... Class:

..... Class:

My preferred times would be between: *(please circle as many as possible)*

Thursday	3.45 – 4.15 pm	Wednesday	3.45 – 4.15 pm
22nd March 2018	4.15 – 4.45 pm	28th March 2018	4.15 – 4.45 pm
	4.45 - 5.15 pm		4.45 - 5.15 pm
	5.15 - 5.45 pm		5.15 - 5.45 pm
	5.45 - 6.15 pm		5.45 - 6.15 pm

In order to make the meetings as effective as possible, it would be helpful if you would outline in advance any questions/queries that you would like to ask your child's teacher. The more specific the better. Please use the back of this reply slip to record your questions.

Tunbury Primary School

Dear Parents/Carers

Parent Consultation Evening: Spring 2018

Name: Class:

Your appointment time ispm on Thursday 22nd March / Wednesday 28th March 2018

Signed: Date:

Class Teacher

